



Dear Employer,

We are seeking an expression of interest from local businesses to participate in Ellenbrook Secondary College's VET (Vocational Education and Training) Program.

VET is the combination of school Courses of Study, Work Experience and/or Tafe training with each of these factors contributing towards student's WACE graduation.

The success of Workplace Learning relies upon the generosity of businesses to share their time and industry knowledge with a student on work experience. Work experience enables students to relate their school-based learning to their future work roles by gaining practical skills, experience and knowledge of the world of work via a weekly placement within an organisation.

Employers can also expect to gain, in the following ways, by having a workplace learning student in their business

- Opportunity to meet prospective employees
- An extra pair of hands at no cost to the employer (Work experience students are not paid and The Department of Education and Training provides insurance cover for the duration of the student workplace learning placement)
- Personal satisfaction for community contribution

Expectations of the Employer

- Induct the student into the workplace and organise opportunities for the student to learn a range of skills
- Assess student competencies & sign student logbook
- Provide Feedback

Should you be interested in this rewarding experience, please complete the attached form and fax or mail it back to the school. If you have any questions please do not hesitate to contact us on the details below. The school is very appreciative of your participation with this school-industry partnering venture and we look forward to working together with you.

Yours faithfully

Amy McConnell

VET Coordinator
Ellenbrook Secondary College
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0401 164 614
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**WORKPLACE LEARNING
EMPLOYER EXPRESSION OF INTEREST**

ORGANISATION: _____

INDUSTRY AREA: _____

ADDRESS: _____

MANAGER/CONTACT: _____

TELEPHONE: _____

FAX: _____

MOBILE: _____

Questions/Comments: _____

Employer (signature)

Date:

PLEASE COMPLETE AND FAX TO 9297 9720

**Or Post to ELLENBROOK SECONDARY COLLEGE
100 MAIN STREET
ELLENBROOK 6069**

Attention Amy McConnell